

**Holy Family Catholic Church
(Freckleton and Warton)
1 Lytham Road, Warton, Preston, PR4 1AD
Parish Pastoral Council
14 January 2016 at 7.00pm**

Present: Fr Kevin Lowry John Catterall Sally Sutton Peter McGuinness
 Catherine Potter Jane Ireland Bernard Whittle Josie Catterall
 Helen McDowell Linda Smith Caroline Bunce Jan Courtney-Whiteside
 Christina King Austin Manfredi Linda Forster Jim Cartmell
 Barry Holliday

1. **Opening Prayer & Welcome:** Fr Kevin opened the meeting by reading an African Creed. CP welcomed everybody to the meeting.
2. **Apologies:** Denise King, Hayley Benyon, Bernadette Holliday.
3. **Minutes of the previous meeting:** agreed as a correct record.
4. **Correspondence:** Fr Kevin said there were no items of correspondence to discuss.
5. **Ecumenical News:** Fr Kevin said there was nothing to advise on due to no meetings being held.
6. **Sub Committee Reports**
 - 6.1 **Administration:** DK said a lot going on with DBS, going through a recheck programme with Lancaster Diocese which needs to be done as soon as possible and this affects people cleared before 2013. CK going to hand out letters with forms and paperwork involved. CK said many changes with the government side of it and check is now on line and she would therefore need everybody's email address. CK referred to Eucharistic Ministers and if they did not go out to homes it was not necessary to be cleared but clearance was required if coming into contact with children and vulnerable adults.
 - 6.2 **Communication:**
 - (i) **Website:** HM said website hosting renewal was being paid.
 - (ii) **Parish Leaflet:** CP referred to the parish leaflet designed and produced by the youth and they would be going out to do a leaflet drop. The leaflet would also be included in new housing packs.
 - 6.3 **Liturgy:** Fr Kevin referred to the items below and thanked everyone that put in so much effort.
 - (i) **Little Church:** going well with some new recruits. Little Church is now held in the hall as the house was too small for the numbers.
 - (ii) **Children's Way of the Cross:** to be held on Good Friday.
 - (iii) **Bible Studies:** at the AGM bible study was suggested and would start reflection during the weeks of Lent to give people the opportunity to gather and look at the following weeks Gospel.
 - (iv) **Readers:** recruited a few new readers and Eucharistic ministers.
 - 6.4 **Pastoral Formation:**
 - (i) **Good Neighbouring Team:** JI said afternoon tea going well with good attendance the first one 50 had attended with approx 16 in October and November but they did not expect to get so many.
 - (ii) **Confirmation:** Fr K said Barry Holliday, Michelle Holden, Alexis Satterthwaite and Bernie Holliday would be looking at the programme with list of activities and preparation for the youth. Barry H said first meeting held on 21 January to outline the programme and would then follow with a few meetings for the group. Noted there was 10 candidates. Confirmations to be held on 9 June. Fr K said he would bring the group together the Sunday after confirmation at Holy Family to celebrate.
 - (iii) **Ladyewell visit and CAFOD workshop:** being looked at.
 - 6.5 **Social:**
 - (iv) **Bingo and Quiz:** Barry H well attended.
 - (v) **Barn Dance:** JI said to be held on 5 February and hotpot being provided. Tickets would be £5 for adults and children free of charge. JL asked for help on Friday afternoon to set up from 3pm. Barry, Linda and Jim C offered to help and Jim C referred to use of different lighter tables. Barry H said need to sit down and decide what we want to do for the rest of the year.

- (vi) **Sally's Angels:** SS said group met in November and prepared gifts and little packs of sweets to take to Croft Court for singing in December. SS said the group meet again in February
- (vii) **Youth:** CP said approx 18 in the group and they had helped make window decorations for the Methodist church Christmas Fair, they had met the Methodist Minister and the youth had questioned him. Future plans to go to see musical Joseph on 11 February and the youth would lead the Mass on Maundy Thursday.

6.6 Future Mass Arrangements:

- (i) **Mass sheets:** CP said propose to try something else instead of mass sheets and to use the order of mass services and include responsorial psalm and the Gospel acclamation in the bulletin. Following discussion, it was decided to use the reflection sheet and have the readings on for people that wanted to follow the readings. Fr K to let the parish know of the new plans.
- (ii) **Coffee Mornings:** CP asked whether there should be regular coffee mornings. JCW said a lot of waste with the cakes. Fr K said he would like just to have tea and biscuits in the hall after mass so that he could invite any new faces into the hall to speak to them. Fr K suggested he looks at this with Jan, Barry, Linda and Caroline. Barry H suggested this was held in the house.
- (iii) **Celebration of the Holy Family:** CP referred to this and suggested combine with the BBQ. Noted that Peter Walton had offered use of big marquee so weather would not be an issue. Fr K also suggested Mass was said outside.

6.7 **CAFOD:** CP referred to report from Hayley re Holy Family CAFOD team to meet in parish house on 20 January, CAFOD lent fast day appeal for all donations received between Ash Wednesday to 9 May and UK government giving 'matched funding' which would double their money, CAFOD information will be handed out and displayed as per previous fast day appeals. CAFOD spiritual resources will be used at little church session on 21 February.

6.8 **Finance:** LF referred to January finance figures: Account no 1 in credit by £19,054.73, 500 Club £1,500 and building fund £1,700. LF said would be transferring £1,000 from No 3 account to the building fund. Already started collections for 500 Club. John C said in 2015 had 176 numbers.

6.9 **Property Management:** John C referred to garage roof that needs replacing and he was getting a quote but anticipated a few thousand, loft insulation cost at £300 to be done, cavity wall not proceeding with this, water ingress due to cracks in the stonework lintel to be looked at, Bernard and Jim to look at outhouse and John C had the wood for shelving.

6.10 **Parish History:** LF referred to first parish sheet available and was with Fr Kevin and Helen to print. LF said she had been to Downside Abby to look at archives and had met with Sue Parkin Westby Parish Council. This week going to Usher to research information in decade order and would continue to work on this. LF said looking at history of old school between 1870 to 1931 and would like to have a plan of how the old school was set out.

7. Any Other Business:

- (i) **Club Day:** CK will be having a meeting towards the end of February.
- (ii) **PRS:** BW referred to email regarding PRS and any building that plays recorded music would need to pay PRS fee. Barry H and Jane I to look into this.
- (iii) **Liturgical:** Fr K looking for children that want to prepare for First Holy Communion to enrol. Also have small group of catechists to prepare the programme. Fr K said it would be a small group.
- (iv) **School:** Mr Manfredi said school governors had a school care programme and it was the intention of the school to continue to develop links with the parish with a cooperative and supportive relationship and said the school would support the parish in any way that they could.
- (v) **Readers:** Fr K said looking at getting the readers together after mass on Sunday.
- (vi) **Children:** LF suggested looking at what our children can do for others in the parish. CP suggested good neighbour and youth group connect two times a year.

8. Dates of Meetings: Thursdays at 7pm, Dates of meetings:

14th April, 7th July, 8th September, AGM to be held on 13th October 2016

9. Closing Remarks and Prayers: Fr Kevin mentioned Christine Anne Ashton, one of the ladies from the Old Vicarage who had attended first Friday mass and had died on Sunday. A prayer was said for Christine and her husband Joe.

The meeting closed at 8.25pm.