

**Holy Family Catholic Church  
(Freckleton and Warton)  
1 Lytham Road, Warton, Preston, PR4 1AD  
Parish Pastoral Council  
19 April 2018 at 7.00pm**

**Present:** Catherine Potter            John Catterall            Denise King            Jan Courtney Whiteside  
Peter McGuinness            Bernard Whittle            Tony Holliday            Linda Smith  
Caroline Bunce            Jackie Clark            Dennis Pocklington            Hayley Benyon  
Helen McDowell (minutes)            Fr Mathew Pinakkattu (late arrival)

1. **Welcome & Opening Prayer:** Fr Mathew had been delayed due to issue with train travel. Catherine Potter welcomed everyone to the meeting.
2. **Apologies:** received from Christina King, Barry Holliday, Sally Sutton, Linda Forster, Jo Wray, Jim Cartmell
3. **Minutes of Previous Meeting:** no comments, noted as a correct record.
4. **Fr Kevin's Legacy/Parish Practice:** plaque in place and looking for pot to put flowers in that could be inscribed. Banner on the Altar also arranged by CB and LS.
5. **Correspondence:** CP referred to Castlerigg Gap year aged 18 or above, to be included in bulletin. Fr Kevin's sister had sent thanks and was pleased with what had been decided to spend the £1,000 on.
6. **Ecumenical News:** nothing to report without Fr Mathew
7. **PPC AGM:** CP referred to format of PPC and suggested this was held at the beginning of the October meeting, to confirm election of officers, summary of the year and finance. Noted that the positions of Chair and Secretary were due for renewal every three years.
8. **Sub Committee Reports**
  - 8.1. **CAFOD:** HB referred to over £800 made up with money from social for the government Lent initiative. Thanks had been included in bulletin and notice board. Double credits would be applied until May. Next two events Connect Peru, suggested by Fr Kevin last year and St Annes Westby, looking at link to vulnerable children in Lima and how they can learn about our lives. Had asked Ruth from Head Office to come to the parish and Fr Kevin keen on this to talk about the communities that we are connected to. Radio Lancashire want to talk about this on Sunday morning radio.  
  
Club Day theme would be share the journey, an initiative by Pope Francis trying to walk the world, idea is that we are walking in solidarity nearer the time we could ask parishes to walk with us. HB thanked everyone for their support.
  - 8.2. **Administration:** nothing to report
  - 8.3. **Liturgy:** DK referred to Good Friday Way of the Cross went well. Little Church going well but numbers vary. Have been looking at any children that have left primary school that they should not come out of church. It was felt there was a natural progression for children to stop going out.  
**First Holy Communion:** to be held on 10 June, was going well with 8 children on the sessions, the group had made their first confession on 14 April.  
**Confirmation:** do not have a date for this.
  - 8.4. **Pastoral Formation:** LS said afternoon tea same as usual and would be doing something for Les' 90<sup>th</sup> birthday. Would like more people attending. Fr Philip had also been donating items for the free raffle.  
**Continuing Formation:** Journey in Faith going well, 6 people doing this.
  - 8.5. **Social:**
    - (i) **Bollywood II:** JC said went well and made a profit. Like to hold one next year if Fr Mathew was still around. Dancers family to be included in the main seating next year. CK did a good job on theming the hall.
    - (ii) **Sally Angels:** SS had provided a report on the following:
      - Name of the club changed to the Girls Club, they have 6 girls aged 11 to 4.
      - Activities included: January - no meeting, February - made toy animals, March - made Easter baskets, April meeting to be held on 23 April.
      - Subject of talks were friendship, loyalty and lent preparation.

- (iii) **Youth:** CP advised youth had been on two outings ice skating and trampolining. The Youth had led the Maundy Thursday mass. There would be no planned activity until the half marathon water station in June.
- (iv) **Strawberry Fayre:** to be held on 1 July. DK/CK would hold a treasure hunt stall. JCW said school was doing all the arrangements. Mass to be held inside in the school hall.
- (v) **BBQ and outdoor mass:** to be held on 10 August with Mass at 6.30pm. J Clark to book the children's entertainer for 7.30 – 8.30pm

**8.6. Property Management/Finance:** John Catterall referred to the following:

- **Property:**
  - (i) David Hamer and Malcolm Piggott have resigned from the Property and Finance Committee.
  - (ii) Asbestos check still to be done,
  - (iii) Periodic Inspection for Electrical Installations (required every 5 yrs) is currently being carried out. The Presbytery is expected to fail and some rewiring will probably be required.
- **Presbytery:**
  - (i) Need to replace a couple of valves in the summer.
  - (ii) Switching the Broadband, TV and landline/calls from Virgin Media to TalkTalk.
  - (iii) Mary Wilson and John Catterall are managing the Emails and other correspondence.
  - (iv) A new safe has been installed for Parish Records (including births, marriage and deaths). A wall safe has also been reconditioned and installed in the office and the bottom safe in the Sacristy has also been repaired.
  - (v) A gas Smart Meter has been installed.
  - (vi) Carpet has been laid in the porch.
  - (vii) Presbytery cleaner to start shortly.
- **Church:** Hanging lights – lower wattage (150W) bulbs have been installed.
- **Hall:** 4 new fans being installed together with replacement LED lighting in the kitchen.
- **Finance:**
  - **F/Y 2017-2018** income & expenditure. (year-end but not yet audited):
    - **Account No 1 (Current Account):**
      - a. £20,118 - brought fwd from FY 2016/17.
      - b. £42,693 - income (116% of budget)
      - c. £39,639 - expenditure (**86%** of budget)
      - d. £3,054 – (Income – Expenditure)
      - e. £23,172 – carried forward to FY 2018/19
    - **Account No 2 (Building Fund):**
      - a. £6,224 - brought fwd from FY 2016/17.
      - b. £2,821 - income
      - c. £0 - expenditure
      - d. £9,045 – current balance
  - **500 Club:**
    - 2017 (calendar year): Net income = £1,120 (£77 paid to St Anne & £1,043 to Holy Family)
  - **Retirement Presents:** The Parish contributed to both Bishop Michael and Head-teacher Austin Manfredi retirement presents.

- **FY 2018-19**
  - **Budget – Current Account:**
    - a) £39,975 – Income
    - b) £45,457 – Expenditure (includes £5,000 provisions for boiler and stonework)
    - c) -£5,482 - (Income - Expenditure).
  - **500 Club:2018 (calendar year):**
    - a) 118 members (includes 1 free for boiler repair work).
    - b) Gross Income = £2,340
    - c) Prizes = £1,200 (12 months x £100/month)
    - d) Net income = £1,140
  - **Payment methods:**
    - (i) Internet Banking – Application forms still being processed by HSBC.
    - (ii) Corporate card obtained for Fr Mathew's personal use.
    - (iii) All direct debits now in place.
- **Allotments** – a ½ plot is available. Jim Cartmel is the new Chairperson.

**9. Any Other Business:**

9.1. **Sanctuary light:** TH said looking at a new sanctuary light.

**10. 2018 Meetings:** noted as follows:

19<sup>th</sup> July 2018, 18<sup>th</sup> October 2018

The meeting closed at 8.00pm