

**Holy Family Catholic Church
(Freckleton and Warton)
1 Lytham Road, Warton, Preston, PR4 1AD
Parish Pastoral Council
19 July 2018 at 7.00pm**

Present: Catherine Potter John Catterall Denise King Christina King
Peter McGuinness Bernard Whittle Tony Holliday Jackie Clark
Dennis Pocklington Fr Mathew Pinakkattu Michelle Holden John Bailey (Westby)
Judith Appleton Bernadette Holliday Helen McDowell (minutes)

1. **Welcome & Opening Prayer:** Fr Mathew opened the meeting with a prayer to Our Father.
2. **Apologies:** received from Sally Sutton, Caroline Bunce, Linda Smith, Barry Holliday, Linda Forster.
3. **Minutes of Previous Meeting:** no comments, noted as a correct record.
4. **Correspondence:** John Catterall referred to donation appeals as there was a lot coming into the office and suggested a decision was made as to what should be supported each year.
5. **Ecumenical News: Club Day.** CP referred to new vicar at St Pauls that had recently started also Holy Trinity would soon have a permanent priest.
6. **Bishops Visit – 8 October 2018:** format for Bishops visit noted as follows:
 - 10.30am meet retired priests in the presbytery
 - 1.00 lunch at school
 - 1.30pm blessing of the prayer room at school
 - 2.30pm afternoon tea in the hall. DKing to arrange. Bishop to meet the elderly. Westby elderly welcome to the afternoon tea.
 - 4.00pm meet with the Parish
 - 6.00pm Mass
 - Booklet to be put together for the Bishops approval. Picture of Fr Kevin to be on the front
 - Hymns to be as follows
 - Entrance: Amazing Grace
 - Offertory: school children to arrange music
 - Communion: Be still for the presence of the Lord and Come Back to Me
 - Recessional: Longing for Light
 - Youth to do readings. DK to provide Missal for readings for the day
 - Holy Family school children to do Bidding prayers
 - Altar servers – Niamh Holliday to arrange. Westby altar servers also be involved.
 - 7.00pm tea/coffee in the Hall
- 7.1 **CAFOD:** HBenyon had provided a report thanking Holy Family parishioners for supporting CAFOD's two recent events – Taste of Peru evening, which was very successful and the latest news from linked communities in Peru, will be on the parish notice this weekend. Barry H and HB walked with the Club Day team for Pope Francis's "Share the Journey" campaign and parishioners also kindly signed CAFOD action cards in refugee week. CAFOD Harvest Fast Day is Friday 5th October and they hope to liaise with Holy Family School on Connect 2 Peru project and they are also donating monies this week from the School CAFOD tuck shop scheme.
- 7.2 **Administration/Communication:** nothing to report.
- 7.3 **Liturgy:**
 - **Little Church:** DK said numbers have dropped and hoped when new head teacher was in place that children would be reminded to attend.
 - **First Communion:** had 8 children and were a good group and worked well.
 - **Confirmation:** Bishop to be asked about this.
- 7.4 **Pastoral**
 - **Good Neighbour Group:** LS referred to good neighbour group originally to help people to get to mass etc and to visit people in rest homes.
 - **Continuing Formation:** Dennis being accepted into Church on 5 August.

7.5 Social:

- (i) **Club Day:** DK said weather not good but it had gone well.
- (ii) **Strawberry Fayre:** was ok but not well attended.
- (iii) **Youth:** had received increased donation of £75 from the half marathon water station
- (iv) **BBQ:** tickets on sale after masses, praying for good weather. CP/BH/TH to plan shopping when the numbers were in.
- (v) **Quiz and Bingo:** to be held on 12 October. DK to call the bingo numbers
PMN: quiz and bingo now to be held on 19 October.

7.6 Property Management/Finance: John Catterall referred to the following:

- **Property:**
 - Asbestos check completed by BW/JC/JC and record completed. There is no asbestos.
 - Periodic Inspection for Electrical Installations (required every 5 yrs) failed. The Presbytery is requires a complete rewire. Discussions are ongoing regarding the statement of work and cost.
 - Portable Appliance Test (PAT) being carried out by BW/JC/JC to save the cost of contracting. The visual inspection and fuse checks have been completed and an insulation tester is being purchased to enable the PAT to be completed.
- **Presbytery:**
 - Presbytery being cleaned monthly by contractor.
- **Church:**
 - Safety steps have been purchased to enable the Sanctuary Light to be retained.
- **Hall:**
 - 4 new fans have been installed together with replacement LED lighting in the kitchen.
 - Starting the end of July, the Hall will be hired out weekly on Mondays from 10.00 am to 12 noon for 'Mother and Baby exercise classes'.
- **Finance:**
 - **F/Y 2017-2018**
A summary of the income & expenditure appeared in the 15th July weekly Bulletin and there have not been any queries or issues raised.
 - **F/Y 2018-2019 income & expenditure. (at 05/06/2018 i.e. 17 % of F/Y ending 05/04/2019):**
 - **Account No 1 (Current Account):**
 - a. £23,311 - brought fwd from FY 2017/18.
 - b. £5,509 - income (14% of budget)
 - c. £5,663 - expenditure (12% of budget)
 - d. -£154 – (Income – Expenditure)
 - e. £23,157 – current balance
 - **Account No 2 (Building Fund):**
 - a. £9,044 - brought fwd from FY 2017/18.
 - b. £1,200 - income
 - c. £0 - expenditure
 - d. £10,244 – current balance
 - **500 Club:2018 (calendar year):**
 - 118 members (includes 1 free for boiler repair work).
 - Gross Income (£2,340) / Prizes (£1,200)/ Net income forecast (£1,140).
 - **Allotments:** a 2/3 plot is available.

7. Any Other Business:

- (i) **Appeals:** John Catterall referred to appeals and "Networking for a better world". Following discussion it was suggested consideration be given to donations to other charities and also discuss with the diocese. John C referred to Fr Mathew charity in Blackpool and suggest the parish support this in the future with funding support to three seminarians. It was also suggest that this be put out to the parish. To be an agenda item for the next PPC meeting

8. Dates of Meetings: noted as follows:

18th October 2018 – AGM followed by PPC. Noted AGM was open to all.

The meeting closed at 8.20pm