

**Holy Family Catholic Church
(Freckleton and Warton)
1 Lytham Road, Warton, Preston, PR4 1AD
Parish Pastoral Council
24th January 2019 at 7.00pm**

Present: Catherine Potter Fr Mathew Pinakkattu Caroline Bunce Bernard Whittle
 Jackie Clark Dennis Pocklington Ella Holliday Jim Cartmell
 Helen McDowell (minutes)

1. **Welcome & Opening Prayer:** Fr Mathew opened the meeting with a prayer to Our Father.
2. **Apologies:** received from John Catterall, Sally Sutton, Denise King, Christina King, Linda Smith, Barry Holliday, Linda Forster, Tony Holliday and Bernie Holliday.
3. **Minutes of Previous Meeting:** no comments, noted as a correct record.
4. **Correspondence:**
 - (i) Mission Appeal donations was referred to and noted that the Bishop had written to ask the parish consider support to Sister's of Our Lady of the Mission community. Fr M felt Holy Family was a small parish and would be of little benefit to them. CP to write to the Bishop regarding this.
5. **Ecumenical News:**
 - (i) **Christian Unity Service:** Fr M said did not have the opportunity to attend the Christian Unity service.
- 7 **Solemn Adoration:** noted request that the parish had been allocated weekend of 23rd/24th February and school were doing something on 1st February. Following discussion, it was agreed that Holy Family should allocate the following times:
 - Saturday at 5-6pm and 6 – 6.30pm with Fr Mathew leading prayer, with music
 - Sunday straight after Mass for 1 hour with music

It was suggested that Westby should be advised of what was happening and to be included in the bulletin what was expected ie should be silence. Jackie Clark to arrange music at the start and end of each of the services. JC suggested O Salutaris Hosti (O Saving victim) and Tantum Ergo (Down in adoration Falling)..

8 Sub Committee Reports

8.1 CAFOD: H Benyon had provided a report confirming dates for CAFOD diary – CAFOD Lent Fast Day on Friday 15th March and CAFOD Fylde Deanery Meeting at Holy Family on Monday 4th February at 7pm.

8.2 Administration/Communication: HM referred to continuity with the church website and transfer to a website that other parishioners could update as and when requiring. Noted the cost was £295 and the website company had agreed to include any maintenance fee within the yearly website fee. It was agreed to take this forward.

8.3 Liturgy:

- **Little Church:** D King had reported that Little Church attendance varies so much and some weeks they only had the altar servers, which can be disappointing for the liturgists who had spent time preparing. Also felt the church itself was failing in some way by not encouraging young families to attend Mass. Christmas Mass went well and children who read or took part in anyway were brilliant and DK thanked them. Also, any new liturgists were welcome if anyone would like to join they should be encouraged to come along any Sunday morning.
- **Confirmation:** noted 15 candidates. School to send a letter to all parents once a month. Preparation Barry Holliday, Michelle Holden, Irene plus one other from Westby. The preparation would include pilgrimage to Ladyewell, corporal roles of mercy and programme was in place.

8.4 Pastoral

- **Good Neighbour Group:** going well.
- **Continuing Formation:** two people accepted into the Church.

8.5 Social:

- (ii) **Quiz and Bingo:** was successful – a lot of wasted food but a lot of people bought tickets and didn't attend. To be carried on as long as it is supported.
- (iii) **Advent Service:** well supported and raised good funds.

- (iv) **Freckleton Methodist Church Christmas and community craft and flower festival:** nothing to report
- (v) **Youth:** E Holliday advised of plans for the bigger garden at the front of church as a memorial of Fr Kevin, gnomes made, flowers to be Carlisle colours with winter and summer flowers. Youth going to laser quest on 3rd February.
- (vi) **Future events:** BBQ, quiz and bingo, Italian night on 5th April to be looked into.

PMN costs for food was now £450 for starter for garlic bread, cheese and salad, lasagne and tiramisu

8.6 Property Management/Finance: BW referred to finance was on track 500 club on going. John Catterall had provided a report referring to the following:

8.6.1 Finance:

- **Income & Expenditure F/Y 2018-2019** (up to 05/12/18) i.e. 67 % of F/Y ending 05/04/2019):
 - **Account No 1 (Current Account):**
 - a. £23,311 - brought fwd from FY 2017/18.
 - b. £29,455 - income (74% of budget)
 - c. £25,991 - expenditure (57% of budget)
 - d. £3,464 - (Income – Expenditure)
 - e. £26,775 – current balance
 - **Account No 2 (Building Fund):**
 - a. £9,044 - brought fwd from FY 2017/18.
 - b. £1,200 - income
 - c. £0 - expenditure
 - d. £10,244 – current balance
 - **500 Club: 2018 (calendar year):**
 - a. Gross Income = £2,360
 - b. Prizes for 12 months @ £100/month = £1,200
 - c. Net annual income = £1,160
 - d. Current bank balance @ 05.12.2018 = £1,510 with £200 for Nov/Dec prizes yet to be deducted.

The 2019 subs collections will be on 12/13th and 19/20th January.
 - **Internet Banking is now operable with HSBC.**

8.6.2 Property:

The service provider for broadband, landline/calls and TV entertainment has been changed to TalkTalk (£30.95/month) from Virgin Media (was £60+/month).

8.6.3 Health and Safety.

- **Electrics:**
 - Portable appliance testing (PAT) was completed on 14.12.2018 and the toaster and microwave in the Presbytery have had to be replaced. The fridge in the hall failed and has been rendered unusable. Do we need a fridge in the hall? If so then one will be purchased.
- **Gas:**
 - The Gas Service/Maintenance/Certification of the Presbytery, Church and Hall boilers and the Presbytery lounge fire was successfully completed on 23/11/2018.

8.6.4 General Data Protection Regulations (GDPR)

- The Questionnaire received from the Diocese on 22nd October regarding the storage, access and use of data held by the Parish, in both digital and hard copy form has been completed and was returned to the Diocese on 27th November 2018.

8.7 **Allotments:** Jim Cartmell said he had given up one of his allotments and this had been allocated and ½ allotment was available. Three large trees trimmed.

6. **Saturday Mass Music:** Discussion took place regarding music at Saturday Masses due to transport requirements for the organist. J Clark said happy to do Saturdays in the month but would have to see how treatment works. CB said discussed with CP and think that a great deal of pressure is put upon Jackie and Dave and that we need to look at other alternatives as a backup.

7. **Any Other Business:**

(i) **Easter Flowers:** CB referred of the need to be aware of Easter and flower arrangement as CB and LS would not be available and needed to plan before the time and asked for ideas. Suggested to be put in the bulletin let Fr Mathew know if anybody could do the Easter flowers.

8. **Dates of Meetings:** noted as follows:

11th April, 18th July, 3rd October – AGM followed by PPC meeting.

9. **Closing remarks:** Fr Mathew closed the meeting with a Hail Mary.

The meeting closed at 8.15pm